



**Waukesha County
Criminal Justice Collaborating Council
Evidence-Based Decision Making Victim Rights Workgroup Minutes
Tuesday, June 6, 2017**

Team Members Present:

| | | |
|-------------------------|---------------|--------------------------|
| Jen Dunn | Marla Bell | Kathy Madden (via phone) |
| Hon. Michael Aprahamian | Kelsey Loshaw | |

Team Members Absent:

Jay Laufenberg

Also Present:

| | | |
|----------------|-----------------|-------------|
| Rebecca Luczaj | Janelle McClain | Mimi Carter |
| Monica Paz | Carla Fries | |

Dunn called the meeting to order at 7:36 a.m.

Approve Minutes from May 16, 2017 Meeting

Motion: Bell moved, Aprahamian second, to approve the minutes from May 16, 2017. Motion carried unanimously.

Discuss & Consider Workgroup Membership Additions

Motion: Aprahamian moved, Loshaw second, to approve the addition of Carla Fries and Monica Paz as members of the EBDM Victim Rights Workgroup. Motion carried unanimously.

Discuss Feedback from Judges on SPD Policy/Legislative Analyst's Comments Regarding Statute 973.09(3)(c) Language

This agenda item was tabled for a future meeting.

Review Revisions to Restitution Affidavit Form & Discuss Start Date for Pilot

Fries distributed and reviewed two drafts of the Affidavit of Restitution.

The workgroup discussed changes to the form, which included removing the paragraph containing the explanation of the form and instructions on how to complete it properly. That information will be placed on a separate cover page attachment. This allows the form to read like a typical affidavit. Aprahamian stated that the affidavit needs to be notarized, as it is being submitted as testimony to the court.

Dunn will develop the cover page, and Fries will update the affidavit. Both documents will be sent to the workgroup for review when completed.

Luczaj stated that other WI EBDM counties are interested in our Restitution Affidavit pilot, and may want to replicate it, if successful.

Continue Discussion on Workgroup Meeting Day/Frequency

McClain will send out a Doodle survey to schedule the next two meetings, three weeks apart. The group will go back to meeting on Mondays, every three weeks, after August 1, 2017.

Adjourn

The meeting adjourned at 8:04 a.m.